



Date: xx/xx/xxxx

TO: {{FedRAMP ID}}
{{CSP}}
{{CSO}}

FROM: Pete Waterman
FedRAMP Director
General Services Administration

Re: FedRAMP JAB Transition - Designation Letter

{{CSP}} - {{CSO}} has moved from Joint Authorization Board (JAB) managed Continuous Monitoring (ConMon) to ConMon managed by {{Lead}} as assuming the responsibility of the designated lead for ConMon.

The following are some examples of responsibilities of the designated lead:

- Leading continuous monitoring meetings and working with the CSP to resolve agency questions or concerns, and aiding the CSO and review teams in the interpretation of FedRAMP guidance.
- Facilitate communication between customer agencies of the CSO.
- Ensuring required FedRAMP documentation and continuous monitoring materials are maintained and provided based on accepted policies and procedures.
- Ensuring risks of the system are adequately identified and presented to agency consumers in a clear manner.
- Notifying the FedRAMP program of performance management concerns or escalations that could impact authorization

In carrying out your responsibilities, you should coordinate with your new designated lead, {{Email}}.

Pete Waterman

{{AO}}

